**Risk Assessment: First Aid for 2024/25 Season**

**Completed by**

**Date completed xx/xx/2024**

**Review Date 05/12/2025 – aim to review halfway through the season**

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| **Ref No.** | **Hazard** | **Persons at Risk and How They Might be Harmed** | **Controls Currently in Place** | **Further Controls Recommended** | **Risk Rating** | **Action by Whom** | **Action by Date** | **Completed Date** |
| **Equipment** |
| 1 | Does every team in the club have an appropriately stocked first aid kit bag available pitch-side for both training and matches? | All players needing first aid treatment |  |  |  |  |  |  |
| 2 | Does the club have or stock additional first aid / medical equipment such as spinal boards or Automated External Defibrillators (AED) | Anyone needing emergency care within the club or the surrounding area |  |  |  |  |  |  |
| 3 | Does the club have a specifically allocated first aid room? | All persons needing first aid treatment |   |   |  |  |   |  |
| **Provision/Personnel** |
| 4 | Are all first aiders qualified to a minimum of Emergency First Aid at Work or equivalent? | All players if they are seen by someone who isn’t appropriately trained and also that person as they may be seen as liable if a serious incident occurs. |  |  |  |  |  |  |
| 5 | Is there a qualified first aider (based on minimum recommended guidelines) allocated to each team for both training and matches | As above (Ref No 4)  |  |  |  |  |  |  |
| 6 | Have all first aiders and coaches completed the online HEADCASE concussion awareness module and safeguarding (age grade only) module? | All persons attending the club who may have an injury which results in concussion  |  |  |  |  |  |  |
| **Emergency Action Plan / Incident Management** |
| 7 | Is there an Medical Emergency Action Plan in place for on pitch incidents? |  |  |  |  |  |  |  |
| **Recording and Reporting** |
| 8 | Does the club have a process for recording “on pitch” incidents and injuries? |  |  |  |  |  |  |  |
| 9 | Does the club monitor and review its on-pitch accidents and injuries on an annual basis? |  |  |  |  |  |  |  |
| 10 | Is the club aware on what injuries should be reported to the RFU? |  |  |  |  |  |  |

**Useful resource for each section of Risk Assessment:** <https://www.englandrugby.com/run/player-welfare/rugbysafe>